

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	17th August 2022		
1.	Attendees and apologies			
	Present:	Cllr Rich Rogers – Wiltshire Council (RR) – Chair Cllr Richard Britton – Wiltshire Council (RB) Cllr Ian McLennan – Wiltshire Council (IM) Elaine Hartford – Alderbury Parish Council (EH) Chris Hall – Downton Parish Council (CH) Simon Brown – Firsdown Parish Council (SB) Trudi Deane – Lavertsock & Ford Parish Council (TD) Edward Riley – Odstock Parish Council (ER) Charles Penn – Winterbourne Parish Council (CP) Paul Shaddock – Wiltshire Council (PS)		
	Apologies:	Cllr Richard Clewer – Wiltshire Council (RC) Cllr Zoe Clewer – Wiltshire Council (ZC) Cllr Andrew Oliver – Wiltshire Council (AO) Steven Cocking – Idmiston Parish Council (SC) Catherine Purves – Idmiston Parish Council (CU) Geoff Hewson – Landford Parish Council (GH) Colin Berry – Odstock Parish Council (CB) Maria Pennington – Whiteparish Parish Council (MP) Graham Axtell – Wiltshire Council (GA)		

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2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 26th May 2022.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&MId=14423&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		<p>PS advised the group that as result of Ringway's annual contract cost uplift and other inflationary pressures that the overall cost increase in any works undertaken during the current financial year would be 11.25%.</p> <p>There is currently £29,375.21 still unallocated.</p>	That the update is noted.	Area Board

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4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: 13-20-5</p> <p>Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p>	<p>Draft proposals have been considered by the Salisbury LHFIG. The Salisbury LHFIG supported proceeding with all the draft proposals in principal but wished for the costs of their introduction to be shared equally amongst both LHFIG groups as was originally agreed at the joint project inception meeting</p> <p>The estimated cost of the proposed works is £11,200 so each LHFIG would be required to contribute funding to the value of £5,600. The group is to discuss this matter.</p> <p>Preliminary discussions for approval to undertake works on the A36 have commenced with National Highways. [Note: These discussions will only be progressed to a stage where the Council will not be committed to incurring the costs of completing the formal National Highways Design Check and Approval Process unless funding for the works is agreed].</p>	<p>This issue was discussed at length and the group reiterated their position that they felt the provision of additional signs on the A36 did not represent value for money and they did not support their provision.</p> <p>The group indicated that they still supported the introduction of the proposed measures in New Petersfinger Road and that they would be prepared to fund them in their entirety. The group asked to be provided with a cost estimate for this aspect of the proposed works to enable a funding decision to be made at the next meeting of the group.</p> <p>Options to be discussed with the Salisbury LHFIG at the next meet of the group.</p>	PS
b)	<p>Issue No: 13-20-16</p> <p>Laverstock & Ford PC London Road, Salisbury Request for Crossing Point</p>	<p>The Major Maintenance Team have advised that, due to budget constraints, the proposed resurfacing scheme at St. Thomas' Roundabout will not be taken forward during the 2022/2023 financial year and is provisionally in the programme for the 2023/2024 financial year. Dropped kerbs to aid crossing movements will still form part of the works.</p>	<p>The group discussed this issue and agreed to wait for the installation of dropped kerbs at this location to be taken forward as part of planned maintenance</p>	Area Board

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		The group is to discuss whether it wishes to take forward the installation of the dropped kerbs separate from any future maintenance scheme at this location	scheme at St. Thomas' Roundabout. That the update is noted	
c)	Issue No: 13-22-05 Firsdown PC / Winterslow PC Safety improvements at Dunstable Crossroads	<p>Site visit undertaken and vehicular movements observed. As will be known the worst visibility issue is for vehicles on the Pitton arm of the junction trying to see vehicles approaching on the Firsdown arm. Although minor visibility improvements could be made on other arms of the junction as well.</p> <p>In terms of improving visibility on the Pitton arm then the cheapest and quickest option would be the installation of a mirror. Typically, the Council does not allow the installation of mirrors on the public highway so dispensation to do so at this location would need to be obtained. The option of installing a mirror would cost up to £1,000.</p> <p>Other options for addressing the issue would be to obtain some of land from the adjacent homeowner to significantly realign their boundary wall and remove part of their hedge, a junction realignment (which would require land purchase from an adjacent landowner) or the possible signalisation of the junction.</p> <p>Options to improve visibility on the other arms of the junction could involve the removal of a length of highway hedge, additional grass cutting (which may require agreement with an adjacent landowner) and the realignment of a boundary fence (which would likely require land purchase).</p> <p>Group to discuss issue.</p>	<p>That the Area Board approves the allocation of £750 to allow the provision of a mirror to be taken forward.</p> <p>That the PC approves the allocation of £250 to allow the provision of a mirror to be taken forward.</p> <p>The group noted that more extensive measures could be reconsidered if the mirror did not fully address the safety concerns at Dunstable Crossroads.</p>	<p>Area Board</p> <p>PC</p>

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d)	<p>Issue No: 13-22-06</p> <p>Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.</p>	<p>The PC have requested several improvements to create improved access to the bus stops and post box. One issue identified relates to Right of Way (RoW) WINT28. WINT28 is recorded as both a RoW and public highway. The PC have requested that WINT28 is restored as a usable RoW (it is currently used as a drainage ditch) and asked for clarification around its legal status and whether RoW laws, or public highway laws or drainage laws take precedence. Matter has been raised with the Council's Legal Services for advice. Matter to only be considered further once the advice of Legal Services has been received.</p>	<p>CP asked that it be noted the PC had not asked for clarity around which laws took precedence with respect to WINT28. CP advised that the PC had only asked for a copy of the relevant section of the definitive map and statement, which should be simply a matter of current record.</p> <p>The group supported the provision of improvement pedestrian access to the bus stops in principle and asked that an answer to the legal status of WINT28 was obtained as soon as possible to allow this matter to move forward.</p> <p>That the update is noted.</p>	Area Board
e)	<p>Issue No: 13-22-07</p> <p>Britford PC Request for installation of NAL sockets at three locations to enable the deployment of SIDs</p>	<p>The estimated cost of undertaking this work is £2,490 (LHFIG Contribution £1,867.50 / PC Contribution £622.50). [Note: Figure includes a 25% contingency].</p> <p>This work would only be taken forward once the PC have confirmed that they have secured funding to allow the purchase of the SID devices which this work relates to.</p>	<p>The PC confirmed that they had allocated funding to allow the purchase of the SID devices and provide the required contribution to the installation of the NAL sockets.</p> <p>That the Area Board approves the allocation of £1867.50 to allow this work to be undertaken.</p>	Area Board

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f)	Issue No: 13-22-08 Idmiston PC Improved footway and dropped kerb provision in Gomeldon	The PC have compiled a report outlining locations in Gomeldon where improved footway and or dropped kerb provision is required. Officers to work with the PC to consider the locations raised and identify a priority order for taking forward works.	Meeting with PC to be arranged.	PS
g)	Issue No: 13-22-12 Laverstock & Ford PC Request for additional traffic calming measures in Church Road	<p>The PC have received a request from a local resident for the introduction of additional traffic calming features in Church Road, Laverstock to address speeding problems.</p> <p>The PC have been advised that traffic surveys first need to be undertaken in Church Road at the locations where the resident has requested the introduction of traffic calming measures to ascertain that a speeding problem exists. No further work to be undertaken on this issue until the result of the traffic surveys are known.</p>	<p>The group noted the update and asked that this matter be brought back to the group for further consideration once the results of the traffic surveys are known.</p> <p>That the update is noted</p>	Area Board
h)	Issue No: 13-22-13 Laverstock & Ford PC Introduction of waiting restrictions in Sherbourne Drive	<p>The PC have requested the introduction of waiting restrictions in Sherbourne Drive to address issues around the blocking of the bus route and bus stops around the Old Sarum estate and obscuring visibility at junctions.</p> <p>If the group support this request, then the longer-term measure would be to work with the PC to develop draft waiting restriction proposals for the area and come back to a future meeting of the group for a funding allocation.</p> <p>However, one measure that could be brought forward in the shorter term is the introduction of and/or formalisation of existing bus stop clearways on Sherbourne Drive. Bus stop clearways do not require a TRO to be processed to allow them to be introduced. Only two of the five bus stops in Sherbourne Drive have clearways marked on the road and neither of them have</p>	<p>The group supported the development of proposals to introduce waiting restrictions in Sherbourne Drive and asked that proposals be brought back to the group for further consideration in due course. The group also supported moving forward with the proposed shorter-term measures.</p> <p>That the Area Board approves the allocation of £1736.25 to allow this work to be undertaken.</p>	Area Board

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		the associated sign that make the clearway legally enforceable. All the bus stop clearways on Sherbourne Drive could be made legally enforceable through the provision of the appropriate road markings and signs. The estimated cost of undertaking this work is £2,315 (LHFIG Contribution £1,736.25 / PC Contribution £578.75). [Note: Figure includes a 25% contingency].	That the PC approves the allocation of £578.75 to allow this work to be undertaken.	PC
i)	Issue No: 13-22-14 Alderbury PC Introduction of waiting restrictions at various locations	<p>The PC submitted two separate requests for the introduction of waiting restrictions in Alderbury to address parking issues raised by local residents. The first location was the junction of Woodlea Grange and Firs Road, the second location was the junction of Clarendon Road and a shared private driveway. Issues have been combined as the introduction of any waiting restrictions at both locations could be taken forward in one TRO.</p> <p>If the group support this request, then the next step would be to work with the PC to develop draft waiting restriction proposals for the area and come back to a future meeting of the group for a funding allocation.</p> <p>In consideration of the length of double yellow lines required to address the issues raised the estimated cost of undertaking this work is £4,000 (LHFIG Contribution £3,000 / PC Contribution £1,000).</p>	That the Area Board approves the allocation of £3000 to allow this work to be undertaken.	Area Board

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5.	Other Issues			
a)	Issue No: 13-19-1 Odstock PC Nunton Footway Improvement	Construction works have been pulled forward in the works programme. Works programmed to commence on 05/09/2022.	That the update is noted.	Area Board
b)	Issue No: 13-20-3 Laverstock & Ford PC Measures to improve compliance with 40mph speed restriction on the A345 in the vicinity of Mynarski Close.	As agreed at the previous meeting the lining works will be taken forward on an ad-hoc basis. Lining works to be added into the next ad-hoc lining order issued. PC will be advised when the lining have been ordered in due course.	That the update is noted.	Area Board
c)	Issue No: 13-21-3 Grimstead PC Request for Improved Village Speed Limit Terminal Signing on Long Drove	Works provisionally programmed to take place during week commencing 29 th August 2022.	That the update is noted.	Area Board

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d)	<p>Issue No: 13-21-4</p> <p>Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.</p>	<p>The Cabinet Member for Highways has instructed that the proposed introduction of additional waiting restrictions be taken forward as a permanent TRO rather than as an Experimental Traffic Regulation Order (ETRO). As result of that decision minor revisions to the proposals are currently being developed. Revised proposals to be issued to the PC for comment in September 2022. Subject to the agreement of the PC the draft TRO amendment will be passed to the TRO to undertake the necessary legal by the end of September 2022.</p>	<p>IM expressed his disappointment at the decision taken by the Cabinet Member for Highways not to proceed with an ETRO. IM requested that the Chair of the LHFIG invite the Cabinet Member for Highways to the next meeting of the Southern Wiltshire Area Board to enable that decision to be discussed.</p> <p>RR indicated that he would invite the Cabinet Member for Highways to the next Area Board meeting but could not guarantee that he would accept that invitation.</p> <p>Cabinet Member for Highways to be invited to the next Southern Wiltshire Area Board meeting.</p>	RR
e)	<p>Issue No: 13-21-8</p> <p>Winterbourne PC Request for improvements to allotment access track on Down Barn Road</p>	<p>Preliminary design work has commenced. Draft proposals to be issued to the PC for comment in September 2022.</p>	<p>That the update is noted.</p>	Area Board
f)	<p>Issue No: 13-21-13</p> <p>Idmiston PC East Gomeldon Road Railway Arch Signing Improvements</p>	<p>Works require road closure to allow them to be safely undertaken. Works ordered and road closure booked for the 14th -18th November 2022.</p>	<p>That the update is noted.</p>	Area Board

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g)	<p>Issue No: 13-21-14</p> <p>Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs</p>	<p>Works order issued for signing works issued to Ringway in July 2022. Awaiting programme of works.</p> <p>As agreed at the previous meeting the lining works will be taken forward on an ad-hoc basis. Lining works to be added into the next ad-hoc lining order issued. PC will be advised when the lining have been ordered in due course.</p>	That the update is noted.	Area Board
h)	<p>Issue No: 13-21-15</p> <p>Idmiston PC Request for Pedestrian Warning Sign on Gomeldon Road</p>	Works provisionally programmed to take place during week commencing 29 th August 2022.	That the update is noted.	Area Board
i)	<p>Issue No: 13-21-19</p> <p>Idmiston PC Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road</p>	Design work to commenced. Draft proposals to be circulated to the PC for comment in September 2022. Cost estimate to be brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board
j)	<p>Issue No: 13-21-21</p> <p>Laverstock & Ford PC Request for the extension of the existing 20mph speed limit along Milford Mill Road</p>	Design work to commenced. Draft proposals to be circulated to both Laverstock & Ford PC and Salisbury City Council for comment in September 2022. Cost estimate to be brought to the next meeting of the group for a funding decision. [Costs will be shared with the Salisbury LHFIG].	That the update is noted.	Area Board

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k)	Issue No: 13-21-24 Redlynch PC Request for the measures to increase the awareness of the 30mph speed limit and informal crossing point in The Ridge	Lining works undertaken as part of recent carriageway resurfacing works in The Ridge. Installation of the village gates and other signing works provisionally programmed to take place during week commencing 19/09/2022.	That the update is noted.	Area Board
l)	Issue No: 13-21-25 Cholderton PM Request to relocate the 30mph speed limit signs on Grately Road further away from the start of the village.	PC confirmed financial contribution to the proposed works in August 2022. Detailed design work to commence. Works order to be issued in September 2022.	That the update is noted.	Area Board
m)	Issue No: 13-22-02 Coombe Bissett PC Request for the introduction of Road Narrows Warning Signs on Homington Road.	Scheme has been passed to the Signing Team. Scheme awaiting allocation of an engineer to complete design work. As agreed at the previous meeting the lining works will be taken forward on an ad-hoc basis. Lining works to be added into the next ad-hoc lining order issued. PC will be advised when the lining have been ordered in due course.	That the update is noted.	Area Board
n)	Issue No: 13-22-03 Idmiston PC Request to extend the existing 30mph speed limit on Gomeldon Road (Porton end)	Draft TRO amendment issued to the TRO Team to undertake the necessary legal work. It is anticipated that the formal TRO consultation process will be undertaken in October 2022.	That the update is noted.	Area Board

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o)	Issue No: 13-22-04 Idmiston PC Improved footway and dropped kerb provision in Porton	Meeting with PC has unfortunately not yet taken place. As the group is aware the PC have compiled a report outlining locations in Porton where new / improved footways and/or dropped kerb provision is required. Officers to work with the PC to consider the locations raised and identify a priority order for taking forward works.	Arrange meeting with PC	PS
6.	Closed Issues			
a)	Issue No: 13-21-2 Landford PC Various Locations Signpost improvements to enable the deployment of a SID	NAL sockets installed in July 2022. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 13-21-7 Downton PC Request for the investigation of alterations to an existing signpost in The Borough to enable the deployment of a SID	Works undertaken in August 2022. Issue has been closed.	That the update is noted.	Area Board

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<p>c)</p>	<p>Issue No: 13-22-01</p> <p>Winterbourne PC Request for the introduction of No Through Road signage at the junction of the A338 and Figsbury Road</p>	<p>No Through Road sign relocated from the railway arch to the rear of the Stop sign at the junction of the A338 and Figsbury Road. PC to advise if this has had any impact in reducing commercial vehicles entering the road.</p> <p>An additional No Through Road sign could be provided on the A338 outside of the property called The Elms to better alert motorists travelling north-east that Figsbury Road is a No Through Road. The estimated cost of undertaking this work is £228 (LHFIG Contribution £171 / PC Contribution £57).</p> <p>The existing street nameplate could be replaced with a new sign incorporating a No Through Road symbol and relocated slightly closer to the A338 to better alert motorists travelling south-west that Figsbury Road is a No Through Road. The estimated cost of undertaking this work is £606 (CATG Contribution £454.50 / PC Contribution £151.50).</p> <p>The estimated cost of undertaking both measures is £834 (CATG Contribution £625.50 / PC Contribution £208.50).</p>	<p>CP advised that having discussed this matter with residents of Figsbury Road the relocation of the No Through Road had reduced the number of instances of commercial vehicles accessing the road and no further action was required at this time.</p> <p>The group agreed to close this issue.</p> <p>That the update is noted.</p>	<p>Area Board</p>
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d)	<p>Issue No: 13-22-10</p> <p>Idmiston PC Request for bus stop clearway marking on Tidworth Road.</p>	<p>The PC have requested the introduction of a bus stop clearway marking on Tidworth Road following concerns raised by residents living opposite the layby that their security is being threatened, as motorists can parking in the layby and look across to their properties.</p> <p>The provision of a bus stop clearway to address the purported security issue is clearly not an appropriate use of the marking. It should be noted that there has never been anything to prevent motorists using the layby and if a bus stop clearway were provided there would be nothing to stop motorists parking in the layby on opposite side of the road directly outside of the residents' properties. This matter has been discussed with the Passenger Transport Unit and whilst they have no reported issues with buses being able to access and make use of the layby, they would have no issue with a bus stop clearway being marked at this location in support of the operation of local bus services. It should be noted that in addition to the provision of the painted road marking a bus stop clearway sign would need to be erected to make the marking legally enforceable, otherwise motorists would continue to be able to legally park in the layby.</p> <p>The estimated cost of undertaking this work is £1,941 (LHFIG Contribution £1,455.75 / PC Contribution £480.25). [Note: Figure includes a 25% contingency].</p> <p>[Note: If lining works are taken forward on an ad-hoc basis the proposed costs would be reduced by £500].</p>	<p>The group discussed this issue but did not support it undertaking the provision of a bus stop clearway marking at this location and as such the issue has been closed.</p> <p>That the update is noted.</p>	Area Board
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e)	<p>Issue No: 13-22-11</p> <p>Firsdow PC Request for speed limit assessment on the length of the A30 in Firsdow</p>	<p>The Department for Transport (DfT) changed the criteria for the setting of speed limits in 2006, as part of this change the DfT required local highway authorities to undertake a speed limit review on all 'A' and 'B' class roads in its jurisdiction. This review was completed in 2009. Since then speed limit reviews have only been undertaken on 'A' and 'B' class roads if there have been significant changes to the physical layout of the road on the basis that if there had been no significant changes any re-review would only result in the same recommendation and would not be an effective use of Council resources.</p> <p>There have been no significant changes to the section of A30 where a re-review has been requested and as such a speed limit assessment is not considered necessary.</p> <p>However, it is permissible for the group to support this request and fund a speed limit assessment at the location in question.</p> <p>The cost of a formal speed limit assessment is £2,500 (LHFIG Contribution £1,875 / PC Contribution £625).</p>	<p>The group discussed this issue but did not support undertaking a speed limit assessment at his location and as such the issue has been closed.</p> <p>That the update is noted.</p>	Area Board
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7.	Other Items		
a)	Highway Maintenance Update	PS advised the group that GA had provided him with an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2022/2023 financial year. A copy of the information provided by GA is attached as Appendix 1 . PS advised that any questions about this information should be directed to GA in the first instance.	<p>RB asked if PS was aware of any dates for proposed works in Southampton Road, Alderbury as he was struggling to find anybody who could provide an indication as to when this work was planned for and that the inability to find this information was harming the Council's reputation within the parish. PS advised that he would make some enquiries into this matter and provide a response to RB.</p> <p>That the update is noted.</p> <p>PS</p> <p>Area Board</p>
8.	Date of Next Meeting:	2 nd November 2022	

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £22,021.46 in the LHFIG allocation available for the 2022/2023 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.